

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

September 5, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 5th day of September, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Carlos Gonzales, resident of the District; Debbie Shelton of Masterson Advisors LLC; Glenn Woodson of Storm Maintenance and Monitoring ("Storm"); Matt Carpenter of IDS Engineering Group ("IDS"); Lizandro Campos of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

Director Keys commented the maintenance of. The Board concurred to discuss this item further under the detention pond maintenance and mowing portion of the agenda.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the July 30, 2018, special meeting and August 1, 2018, regular meeting. Upon a motion made by Director Keller and seconded by Director Elatassi, the Board voted unanimously to approve both sets of minutes as presented.

ENGINEERING MATTERS

Mr. Carpenter reviewed the engineer's report, a copy of which is attached. No action was taken.

REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

Mr. Woodson reported that he would deliver and plant the Big Foot Willow trees in the District by the end of October.

The Board discussed the maintenance of the property between the West Park Tollway and the District's property. After discussion, the Board directed ABHR to run an ownership and title report on the property. Director Keys reported that she would work with the Shadowlake Homeowners Association ("HOA") and provide a proposal for the maintenance of the property from the landscaping company that contracts with the HOA.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Ms. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, copies of which are attached. After review and discussion, Director Keller moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Berry seconded the motion, which passed by unanimous vote.

CITY OF HOUSTON (THE "CITY") REBATE

There was no update on the District's rebate from the City.

2018 TAX RATE, SET PUBLIC HEARING DATE, AND AUTHORIZE NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF TAX RATE

The Board discussed the District's 2018 tax rate. Ms. Shelton reviewed a tax rate analysis, a copy of which is attached. She recommended the Board consider levying \$0.08 per \$100 of assessed valuation for debt service. The Board discussed setting a \$0.08 maintenance and operations levy. After review and discussion, and upon a motion made by Director Elatassi and seconded by Director Keller, the Board moved to set a public hearing for adoption of a total tax rate of \$0.16 per \$100 of assessed valuation on October 3, 2018, at the offices of ABHR, 3200 Southwest Freeway, Suite 2600, Houston, Texas, 77027, and to authorize the tax assessor/collector to publish notice of the hearing regarding adoption of the \$0.16 total tax rate, consisting of a \$0.08 debt service tax rate and a \$0.08 operation and maintenance tax rate. The motion carried unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Campos presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 98.56% of the District's 2017 taxes were collected as of the end of August, 2018. After review and discussion, Director Berry moved to approve the tax report and payment of the invoices. The motion was seconded by Director Keller and carried unanimously.

UPDATE ON BRAYS BAYOU TRAIL

There was no discussion on this agenda item.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

The Board discussed having a special meeting on September 12, 2018, at 2:00 p.m. at ABHR.

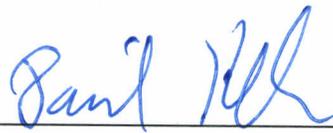
PUBLIC COMMENT

Mr. Gonzalez inquired about a gate reportedly left open along Dairy Ashford in the District.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to hold a special meeting on September 12, 2018, at 2:00 p.m. at ABHR, and its next regular meeting on October 3, 2018, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.



Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Engineer's report.....	1
Report on the detention pond maintenance and mowing.....	2
Bookkeeper's report.....	2
Tax rate analysis.....	2
Tax report.....	3