

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

November 7, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 7th day of November, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kathy Kaufman of Shadowlake Homeowners Association ("Shadowlake HOA"); Angela Howes of IDS Engineering Group ("IDS"); Daniel Chavanelle, resident of the District; Glenn Woodson of Storm Maintenance and Monitoring ("Storm Maintenance"); Lizandro Campos of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

Director Keys discussed the water level of Shadowlake.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the October 3, 2018, regular meeting. Upon a motion made by Director Keller and seconded by Director Elatassi, the Board voted unanimously to approve the minutes, with the revision as discussed.

ENGINEERING MATTERS

Ms. Howes reviewed the engineer's report, a copy of which is attached. Discussion ensued regarding erosion control measures. No action was taken.

REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

Mr. Woodson reported that the Big Foot Willow trees had been planted in the District.

Ms. Ollwerther reported that a demand letter was sent to Harris County Toll Road Authority ("HCTRA") regarding the maintenance of an approximately 2.334-acre tract on the east right-of-way line of Dairy Ashford Road ("the Property"), pursuant to Section 7 of a letter agreement between the District and HCTRA. Mr. Woodson reported that Storm Maintenance has mowed the property. Mr. Woodson reviewed proposals for ongoing maintenance of the Property. After discussion, the Board requested that Mr. Woodson prepare and bring a proposal for quarterly maintenance of the Property to the next regular Board meeting.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Keller moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Berry seconded the motion, which passed by unanimous vote.

Mr. Hawthorne reviewed an amended budget for fiscal year end August 31, 2019, a copy of which is included in the bookkeeper's report. After review and discussion, Director Keller moved to adopt the amended budget for fiscal year end August 31, 2019. Director Berry seconded the motion, which passed by unanimous vote.

CITY OF HOUSTON (THE "CITY") REBATE

The Board discussed the District's rebate from the City.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Campos presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 5.45% of the District's 2018 taxes were collected as of the end of October 2018. After review and discussion, Director Berry moved to approve the tax report and payment of the invoices. The motion was seconded by Director Keller and carried unanimously.

UPDATE ON BRAYS BAYOU TRAIL

There was no discussion on this agenda item.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

There was no discussion on this agenda item.

PUBLIC COMMENT

Mr. Chavanelle commented on the District's contribution to the Shadowlake HOA and inquired about an approximate annual tax revenue.

Ms. Kaufman thanked the District for the contribution to the Shadowlake HOA and responded to questions from Mr. Chavanelle.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to its next regular meeting on December 5, 2018, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.



Secretary, Board of Directors



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