

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

April 4, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 4th day of April, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Janice Lavin	Vice President
Susan Rathgeber	Secretary/Records Management Officer
Rusk Elatassi	Assistant Vice President
David Keller	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Shannon Waugh of Off Cinco; Tor Persson and Daniel Chavanelle, residents of the District; Glenn Woodson of Storm Maintenance and Monitoring ("Storm"); Mike Berry and Neil Daniels of Shadowlake Homeowners Association ("Shadowlake HOA"); Matt Carpenter of IDS Engineering Group ("IDS"); Lizandro Campos of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; and Tim Austin and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

The President discussed the proposed plans from Super Neighborhood No. 17 with the Board.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the March 7, 2018, regular meeting. Upon a motion made by Director Elatassi and seconded by Director Rathgeber, the Board voted unanimously to approve the minutes as presented.

2018 DIRECTORS ELECTION

Discussion ensued regarding the May 5, 2018, directors election.

Director Lavin stated that due to potential plans to move out of the District in the near future, she would like to withdraw her application to run in the 2018 directors election. Mr. Austin stated that the deadline to withdraw candidate applications had

passed, and that her name would remain on the ballot for the May 5, 2018, directors election. No action was taken.

#### ENGINEERING MATTERS

Mr. Carpenter reviewed the engineer's report, a copy of which is attached.

Mr. Carpenter updated the Board on the status of the berm repair. He stated that the project is on hold due to groundwater conditions. Discussion ensued regarding the repair and water loss from the lake.

After review and discussion, Director Lavin moved to (1) approve the engineering report; and (2) authorize IDS to obtain a proposal from Uretex for the berm repair as discussed. Director Rathgeber seconded the motion, which carried unanimously.

#### REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

Mr. Woodson requested direction from the Board on the maintenance of approximately 20 feet of District property along the West Park Toll Road. Discussion ensued. After discussion, Director Keller moved to authorize Storm to maintain the area one time, for \$685 per visit, and to evaluate a maintenance schedule at a later time. Director Elatassi seconded the motion, which carried unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, copies of which are attached. After review and discussion, Director Lavin moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Rathgeber seconded the motion, which passed by unanimous vote.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Campos presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 96.29% of the District's 2017 taxes were collected as of the end of March, 2018. After review and discussion, Director Lavin moved to approve the tax report and payment of the invoices. The motion was seconded by Director Keys and carried unanimously.

UPDATE ON BRAYS BAYOU TRAIL

Director Keys updated the Board on the Brays Bayou Trail.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

Director Keys updated the Board on the Park Master Plan.

TEXAS OPEN MEETINGS ACT

Mr. Austin provided a general overview on the Texas Open Meetings Act with the Board.

DETERMINE FEASIBILITY OF DISSOLVING DISTRICT IN 2023

Mr. Austin reported on the legal and practical issues relating to the feasibility of the City of Houston dissolving the District in 2023.

DISTRICT WEBSITE

Ms. Waugh presented the District's website to the Board. No action was taken.

PUBLIC COMMENT

Mr. Persson discussed the 2007 berm repair and the District's Utility Functions and Services Allocation Agreement with the City of Houston.

Mr. Daniels congratulated the Board on the handling on the berm repair and discussed the party responsible for filling Shadowlake. He next discussed information being distributed on social media.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to have its regular meeting on May 2, 2018, at the offices of ABHR.

There being no further business to come before the Board, the meeting adjourned.

  
Secretary, Board of Directors





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