

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

October 16, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 16th day of October, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, except Director Berry, thus constituting a quorum.

Also present at the meeting were Daniel Chavanelle, resident of the District; Matt Carpenter of IDS Engineering Group ("IDS"); Darce' Ahlschlager of Wheeler & Associates, Inc.; Glenn Woodson of Storm Maintenance and Monitoring; Debbie Shelton of Masterson Advisors; Arturo Cornejo, Jr. of Municipal Accounts & Consulting, L.P.; and Tim Austin and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

There were no public comments.

PRESIDENT'S COMMENTS

Director Keys commented on guidelines for use of Shadowlake, specifically as they relate to canoes and/or kayaks.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the September 4, 2019, regular meeting. Upon a motion made by Director Keller and seconded by Director Daniels, the Board voted unanimously to approve the minutes as revised.

ENGINEERING MATTERS

Mr. Carpenter reviewed the engineer's report, a copy of which is attached.

Mr. Carpenter updated the Board regarding the berm repairs.

Director Keys reported that the lock for the gate at Diary Ashford at Mike Driscoll Park had been damaged and would not open. She stated that she paid for the repair and will submit an invoice from the locksmith when it is available.

MAINTENANCE AGREEMENT WITH HARRIS COUNTY TOLL ROAD AUTHORITY

Mr. Carpenter stated that he is awaiting a response from Harris County Toll Road Authority ("HCTRA") regarding an agreement with HCTRA for the maintenance and mowing of the ten foot easement along the toll road.

REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Cornejo reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Keller moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Daniels seconded the motion, which passed by unanimous vote.

CITY OF HOUSTON (THE "CITY") REBATE

Director Keller updated the Board regarding communications with the City related to the City rebate for water and sewer service.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 98.73% of the District's 2018 taxes were collected as of the end of September 2019. After review and discussion, Director Elatassi moved to approve the tax report and payment of the invoices. The motion was seconded by Director Daniels and carried unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Ahlschlager stated that Wheeler & Associates, Inc. published a Notice of Public Hearing stating that the District anticipates levying a total tax rate of \$0.145 per \$100 of assessed valuation at this meeting.

Mr. Austin then opened the public hearing. No members of the public came forward to make comments. Mr. Austin then closed the public hearing.

Mr. Austin presented to the Board an Order Levying Taxes for 2019 reflecting a total tax rate of \$0.145 per \$100 of assessed valuation, comprised of \$0.08 for debt service and \$0.065 for operations and maintenance. He next presented to the Board an Amendment to Information Form reflecting the 2019 tax rate. After review and discussion, Director Elatassi moved to adopt the Order Levying Taxes as presented, approve and authorize execution of the Amendment to Information Form, and direct that the Order and the Amendment be filed appropriately and retained in the District's official records. Director Keller seconded the motion, which passed unanimously. The Board confirmed its intention that the 2019 tax levy includes a debt service component for the calendar year ending December 31, 2020, and a maintenance tax component for the fiscal year ending August 31, 2020.

ADOPT RESOLUTION NOMINATING CANDIDATE FOR BOARD OF DIRECTOR ELECTION FOR HARRIS COUNTY APPRAISAL DISTRICT

No action was taken on this agenda.

UPDATE ON BRAYS BAYOU TRAIL

Directors Daniels and Keys discussed the status of the Brays Bayou Trail.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to hold its next regular meeting on November 6, 2019, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.



Secretary, Board of Directors



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