

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

July 10, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 10<sup>th</sup> day of July, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Bob Smith, Robert and Nancy Moore, Tor Persson, residents of the District; Merrie Talley of Talley Landscape Architects, Inc.; Glenn Woodson of Storm Maintenance and Monitoring ("Storm Maintenance"); Kayla Williams of IDS Engineering Group ("IDS"); Rene Anadel of Wheeler & Associates, Inc.; Arturo Cornejo Jr. of Municipal Accounts & Consulting, L.P.; and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

Director Keys discussed the trail extension project, as discussed at the last Homeowners association meeting in Shadow Lake. Discussion ensued regarding the access options for the District to utilize the proposed trails.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the June 19, 2019, regular meeting. Upon a motion made by Director Daniels and seconded by Director Keller, the Board voted unanimously to approve the minutes as revised.

ENGINEERING MATTERS

Ms. Williams reviewed the engineer's report, a copy of which is attached. She discussed the status of the stormwater detention facility project and stated the preconstruction meeting with Uretek was held on July 2, 019. She noted the estimated cost of the project is \$151,250.00, with an estimated overage of \$27,500.00 to address the 100 linear feet needing leak repairs.

## REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

Mr. Woodson stated the dig test is scheduled to withdraw dirt samples from three to four locations at five to seven feet deep.

## ASSOCIATION OF WATER BOARD DIRECTORS SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT THE ASSOCIATION OF WATER BOARD DIRECTORS WINTER CONFERENCE

The Board discussed the Association of Water Board Directors summer conference. Mr. Cornejo noted the expenses were submitted in accordance with the District's travel guidelines. After review and discussion, Director Keller moved to approve reimbursement of eligible expenses for the summer conference and authorize all interested directors to attend the Association of Water Board Directors winter conference. Director Daniels seconded the motion, which carried by unanimous vote.

## FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Cornejo reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Keller moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Daniels seconded the motion, which passed by unanimous vote.

## BUDGET FOR FISCAL YEAR END AUGUST 31, 2019

Mr. Cornejo presented and reviewed a draft budget, a copy of which is attached to the bookkeeper's report. Director Keller requested that the Shadowlake Homeowners Association garbage contribution line item of \$60,000 be removed, due to the one time contribution in 2019. The Board also discussed the May 2020 director election line item amount. The Board deferred action.

## CITY OF HOUSTON (THE "CITY") REBATE

Director Keller updated the Board City rebate regarding the out of district residents and rebates to the District for water and sewer service.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Andel presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 97.68% of the District's

2018 taxes were collected as of the end of June 2019. After review and discussion, Director Elatassi moved to approve the tax report and payment of the invoices. The motion was seconded by Director Daniels and carried unanimously.

UPDATE ON BRAYS BAYOU TRAIL

Director Keys discussed the status of the Brays Bayou Trail.

PUBLIC COMMENT

Mr. Smith and Mr. Moore stated they were not in favor of park trails near or through the District neighborhoods due to the increased traffic through the proposed areas.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to hold its next regular meeting on August 7, 2019, at 12:30 p.m., at ABHR.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

Ms. Talley reviewed the proposed Master Park Plan. No action was taken.

There being no further business to come before the Board, the meeting adjourned.

  
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Secretary, Board of Directors



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