

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

June 19, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 19<sup>th</sup> day of June, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, except Directors Berry and Elatassi, thus constituting a quorum.

Also present at the meeting were Matt Carpenter and Kayla Williams of IDS Engineering Group ("IDS"); Ray Arce of Wheeler & Associates, Inc.; Cindy Grimes of Municipal Accounts & Consulting, L.P.; and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

Director Daniels discussed the summer Association of Water Board Directors conference.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the May 1, 2019, regular meeting. Upon a motion made by Director Keller and seconded by Director Daniels, the Board voted unanimously to approve the minutes as revised.

ENGINEERING MATTERS

Ms. Williams reviewed the engineer's report, a copy of which is attached. She stated that IDS is nearly complete with the construction contracts with Uretak to perform an injection between berms 2 and 3. She stated that the project is estimated to cost \$151,250.00.

Ms. Williams stated that Director Keller noted that there appears to be an additional area in the berm that has evidence of leaking between weirs 1 and 2. After discussion, Director Keller moved to approve IDS asking the contractor to overrun their

contract to cover the area between weirs 1 and 2, in the estimated amount of \$27,500. Director Daniels seconded the motion, which carried unanimously.

Discussion ensued regarding the soil along the toll road. After discussion, the Board requested that IDS work with Storm Maintenance & Monitoring and a horticulturalist to test the soil before trees are planted in the discussed area.

#### REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

There was no report on detention pond maintenance and mowing.

#### REVIEW ARBITRAGE REBATE REPORT FOR SERIES 2014 REFUNDING BONDS

The Board reviewed the arbitrage rebate report from OmniCap Group LLC for the District's Series 2014 Refunding Bonds. Ms. Ollwerther stated that the District does not owe a payment to the Internal Revenue Service. Following review and discussion, Director Daniels moved to approve the report and direct that the report be filed appropriately and retained in the District's official records. Director Keller seconded the motion, which was approved by unanimous vote.

#### FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Ms. Grimes reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Daniels moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Keller seconded the motion, which passed by unanimous vote.

#### CITY OF HOUSTON (THE "CITY") REBATE

Director Keller updated the Board on the meeting he had with the City on May 24, 2019.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Arce presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 97.17% of the District's 2018 taxes were collected as of the end of May 2019. After review and discussion, Director Keller moved to approve the tax report and payment of the invoices. The motion was seconded by Director Daniels and carried unanimously.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), to proceed with the collection of the 2018 delinquent tax accounts. After discussion, Director Daniels moved to authorize Perdue Brandon to proceed with the collection of delinquent taxes. Director Keller seconded the motion, which passed by unanimous vote.

UPDATE ON BRAYS BAYOU TRAIL

Director Keys discussed the status of the Brays Bayou Trail.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

The Board discussed the status of the proposed Master Park Plan (the "Plan") and reviewing the proposed Plan with Merrie Talley at the next regular meeting.

PUBLIC COMMENT

There were no public comments.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to hold a its next regular meeting on July 10, 2019, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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