

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

May 1, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 1st day of May, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kayla Williams of IDS Engineering Group ("IDS"); Glenn Woodson of Storm Maintenance and Monitoring ("Storm Maintenance"); Darce' Ahlschlager of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

Director Keys discussed the registration deadline for the upcoming summer Association of Water Board Directors ("AWBD") conference.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the April 3, 2019, regular meeting. Upon a motion made by Director Keller and seconded by Director Elatassi, the Board voted unanimously to approve the minutes as revised.

ENGINEERING MATTERS

Ms. Williams reviewed the engineer's report, a copy of which is attached. She stated that IDS is nearly complete with the construction contracts with Uretek to perform an injection between berms 2 and 3. She stated that the project is estimated to cost \$151,250.00.

Ms. Williams reported that IDS spoke with Mr. McNamara with the Houston Parks Board ("HPB") regarding the culvert crossing. Ms. Williams stated that Mr.

McNamara would contact the District regarding the culvert crossing when the HPB had a finalized construction plan set.

REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached. Discussion ensued regarding the possibility of asphalt beneath the soil in the areas along the toll road and the underground profile of same. The Board deferred any action.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Elatassi moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Berry seconded the motion, which passed by unanimous vote.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE AWBD SUMMER CONFERENCE

The Board discussed fees of office and expenses in connection with the AWBD summer conference. After discussion and consideration of the District's Travel Reimbursement Guidelines, Director Keys moved to authorize up to three fees of office for attendance at the conference, up to three nights at a hotel at the conference rate, with reimbursement to be submitted in accordance with the District's Travel Reimbursement Guidelines. Director Daniels seconded the motion, which passed by unanimous vote.

CITY OF HOUSTON (THE "CITY") REBATE

The Board discussed the District's rebate from the City and details regarding the out of district residents and rebates to the District for water and sewer service.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 96.43% of the District's 2018 taxes were collected as of the end of March 2019. After review and discussion, Director Keller moved to approve the tax report and payment of the invoices. The motion was seconded by Director Berry and carried unanimously.

UPDATE ON BRAYS BAYOU TRAIL

Director Keys discussed the status of the Brays Bayou Trail.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

The Board discussed the status of the proposed Master Park Plan (the "Plan"). The Board discussed having special meeting on May 29, 2019, at 12:30 p.m. at ABHR to review the proposed Plan and meet with Merrie Talley.

STORM SEWER EASEMENTS IN THE DISTRICT

The Board discussed storm sewer easements in the District and potential effects that the easements could have on the Plan.

PUBLIC COMMENT

There were no public comments.

MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to hold a special meeting on May 29, 2019, at 12:30 p.m. at ABHR, and its next regular meeting on June 5, 2019, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.


Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Engineer's report.....	1
Report on the detention pond maintenance and mowing.....	2
Bookkeeper's report.....	2
Tax report.....	2