

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

February 6, 2019

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 6<sup>th</sup> day of February, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Neil Daniels	Vice President
David Keller	Secretary
Rusk Elatassi	Assistant Vice President
Mike Berry	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Tor Persson, resident of the District; Matt Carpenter of IDS Engineering Group ("IDS"); Glenn Woodson of Storm Maintenance and Monitoring ("Storm Maintenance"); Darce' Ahlschlager of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; and Tim Austin, Alyssa Ollwerther, and Gabby Gomez of Allen Boone Humphries Robinson LLP ("ABHR").

PRESIDENT'S COMMENTS

The President discussed comments related to the mobile application "Next Door" and the Houston-Galveston Area Council.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the January 2, 2019, regular meeting. Upon a motion made by Director Keller and seconded by Director Daniels, the Board voted unanimously to approve the minutes as presented.

ENGINEERING MATTERS

Mr. Carpenter reviewed the engineer's report, a copy of which is attached. He stated that IDS plans to inspect the berm and detention facility prior to next month's meeting. The Board directed Mr. Carpenter to monitor the berm for any leakage.

## REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached. Discussion ensued regarding the fertilization schedule. No action was taken.

## RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed a proposal from HARCO Insurance Services ("HARCO") for the renewal of District's insurance policies. Following review and discussion, Director Keller moved to approve the proposal presented by HARCO for the renewal of the insurance policies and direct that the proposal be filed appropriately and retained in the District's official records. Director Daniels seconded the motion, which passed by unanimous vote.

## FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, a copy of which is attached. After review and discussion, Director Keller moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Berry seconded the motion, which passed by unanimous vote.

## ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT SUMMER CONFERENCE

The Board discussed the AWBD winter conference and attendance at the AWBD summer conference. After review and discussion, Director Keller moved to approve reimbursement of eligible expenses and authorize all interested directors to attend the AWBD summer conference. Director Elatassi seconded the motion, which carried by unanimous vote.

## APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME WITH APPROPRIATE INFORMATION DEPOSITORIES IN ACCORDANCE WITH THE DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15C2-12

Mr. Austin reviewed the District's annual report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. He stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System ("EMMA"). Following review and discussion, Director Keller moved to approve the annual report, authorize the attorney to submit the District's updated financial and operating data in compliance with the

continuing disclosure provisions contained in the bond resolution through EMMA, and direct that the report be filed appropriately and retained in the District's official records. Director Keys seconded the motion, which passed unanimously.

#### ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Mr. Austin stated that no changes are required at this time.

#### CITY OF HOUSTON (THE "CITY") REBATE

The Board discussed the District's rebate from the City.

Director Keller stated that he was still waiting for the City to provide a sufficient response to his Texas Public Information Act request related to the payments the City makes to the District for water and sewer service.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Ahlschlager presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 91.89% of the District's 2018 taxes were collected as of the end of January 2019. After review and discussion, Director Elatassi moved to approve the tax report and payment of the invoices. The motion was seconded by Director Keller and carried unanimously.

#### UPDATE ON BRAYS BAYOU TRAIL

The Board discussed the status of the Brays Bayou Trail.

#### STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

The Board requested that Ms. Talley submit a draft of the proposed Master Park Plan to Board members in advance of the next regular meeting and discussed the possibility of scheduling a special meeting to review same in late March.

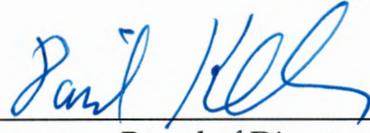
#### PUBLIC COMMENT

Mr. Persson submitted a written public comment for the District's records and additionally provided comments on rules set forth by the Texas Commission on Environmental Quality and the District tax rate.

#### MEETING SCHEDULE AND ITEMS FOR THE NEXT BOARD MEETING

The Board discussed items for the next Board meeting and concurred to its next regular meeting on March 6, 2019, at 12:30 p.m., at ABHR.

There being no further business to come before the Board, the meeting adjourned.



Secretary, Board of Directors



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