

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 359

June 7, 2017

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 359 (the "District") met in regular session, open to the public, on the 7th day of June, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Marilyn Keys	President
Janice Lavin	Vice President
Susan Rathgeber	Secretary/Records Management Officer
Rusk Elatassi	Assistant Vice President
David Keller	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Neil Daniels and Kathy Kaufman of Shadowlake Homeowners Association ("Shadowlake HOA"); Glenn Woodson of Storm Maintenance and Monitoring ("Storm Maintenance"); Matt Carpenter of IDS Engineering Group ("IDS"); Lizandro Campos of Wheeler & Associates, Inc.; Darrell Hawthorne of Municipal Accounts & Consulting, L.P.; Tor Persson, resident of the District; and Tim Austin and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

There were no public comments.

PRESIDENT'S COMMENTS

Director Keys discussed pending construction proposed by Houston Parks Board.

APPROVAL OF THE MINUTES

The Board considered approving the minutes of the May 3, 2017, regular meeting. Upon a motion made by Director Rathgeber and seconded by Director Lavin the Board voted unanimously to approve the minutes as presented.

ENGINEERING MATTERS

Mr. Carpenter reviewed the engineer's report, a copy of which is attached.

Mr. Carpenter updated the Board on the status of the berm repair.

Mr. Carpenter updated the Board on the status of the alternative water source evaluation.

REVIEW STATUS OF DETENTION POND MAINTENANCE AND MOWING

Mr. Woodson reviewed a report on the detention pond maintenance and mowing, a copy of which is attached.

MAINTENANCE AND REPAIRS OF STREET STORM DRAIN

The Board discussed the street storm drains within the District and the entity responsible for the maintenance and repairs of same.

UPDATE ON COMMUNICATIONS WITH THE CITY OF HOUSTON REGARDING THE UTILITY AND FUNCTIONS AND SERVICES ALLOCATION AGREEMENT

Mr. Austin updated the Board on communications with the City staff regarding the Second Amendment to Utility and Functions and Services Allocation Agreement.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

Mr. Hawthorne reviewed the bookkeeper's report, including a list of checks presented for payment and the quarterly investment report, copies of which are attached. After review and discussion, Director Lavin moved to approve the bookkeeper's report, investment report, and payment of the bills listed in the report. Director Keller seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Campos presented and reviewed the District's monthly tax report and delinquent tax roll, a copy of which is attached, reflecting that 98.11% of the District's 2016 taxes were collected as of the end of May, 2017. After review and discussion, Director Lavin moved to approve the tax report and payment of the invoices. The motion was seconded by Director Keller and carried unanimously.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

Mr. Austin stated that the delinquent tax attorney can begin collecting any delinquent real property tax accounts on July 1, 2017. Following discussion, Director Rathgeber made a motion to authorize the delinquent tax attorney to proceed with collections on July 1, 2017. Director Keller seconded the motion, which carried unanimously.

SURVEY OF DISTRICT PROPERTY

The Board concurred to remove this item from the agenda.

REVIEW REQUEST FOR MUD TRASH SERVICE AND AUTHORIZE APPROPRIATE ACTION

The Board concurred to table this agenda item.

UPDATE ON BRAYS BAYOU TRAIL

Ms. Kaufman updated the Board on the status of the Brays Bayou Trail and the most recent meeting she attended with the Houston Parks Board.

STATUS OF PREPARATION OF A PARK MASTER PLAN BY TALLEY LANDSCAPE ARCHITECTS, INC.

The Board discussed the preparation of the master park plan.

ALTERNATE SOURCE OF WATER FOR SHADOWLAKE

The Board discussed alternate sources of water to fill Shadowlake under the engineer's report.

REVIEW CITIZEN REQUEST FOR A FORMAL SURVEY OF DISTRICT'S RESIDENTS REGARDING FENCE

The Board discussed the construction of the fence across Shadowlake and potentially publishing more information related to the project in the Shadowlake newsletter.

DISCUSS JULY AGENDA ITEMS

The Board discussed items for placement on the July agenda.

There being no further business to come before the Board, the meeting adjourned.


Secretary, Board of Directors



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